

Parent Advisory Board Meeting 1/18/18

Present: Tracee Beck, Jason Cox, Jayne Gaspari, Erin Hericks, Veronica Houston, Joan Mahoney, Karen Mikuska, Kathryn Muller, Maria Neely, Michelle Pellman, Tom Polak, Connie Scott, Stephanie Spader, Matt Stork, Nancy Tapken-Mor, Mark Viehweg and Jackie Shotkoski.
Guests: Alex Anderson and Kelly Jones

Catholic Schools Week - January 29 – February 2

- * Theme: Learn, Serve, Lead, Succeed
- * Themed dress days and activities throughout the week
- * Dress Down day for Hurricane Relief - K-12 – Catholic Relief Services
- * T-shirts will be distributed on Wednesday, January 31 in 1st period
- * All City Mass Friday, February 2 @ Elmen Center 10 am – no classes in session – High School students will drive themselves or carpool

Attendance Updates – Alex Anderson

- * Flu/Influenza – 2 parents have let us know that their students have a confirmed diagnosis
- * Fewer students missed 10 or more absences last semester than the same semester last year
 - 8 ½ % last year to the 7 % this year: Absences could be doctor, hospital or mental health issues related as well.
- * Sent out attendance notices to parents /Attendance information is in the Knight Letter
- * If you have any suggestions please tell Alex
- * Disciplinary issues
 - Many are due to being tardy/Really struggle with first period tardies
 - Parents can excuse 1 tardy every 6 weeks
- * Suggestions:
 - Parents can double check that the students are up in the morning
 - Take phones away at 9:00 pm
 - Put parent tip of the month in newsletter
 - Get up earlier and leave earlier when we have bad weather
 - Reduce open campus privileges with too many tardies, absences or lower grades
 - Possibly have good attendance bonuses for next school year

Counseling Office Updates – Kelly Jones

- * Evening study night for finals first semester:
 - Great success /Good turnout of 150 students/Lots of teachers volunteered
 - Great study time, lots of teachers tutoring
 - Students want another study session for spring semester
- * Anxiety Support Group
 - Have enough students for several groups /Going really well so far
 - 6 week educational group
- * International Students Update
 - We have 5 completed applications from China students – they found us - we need 5 host families
 - Any ideas for host families send to Kelly
 - How do we get word out that we are looking for host families?

- Typically international students come for several years and then go to a US college
- Most international students are well versed in English
- * Counselors in Classrooms Jan. 16 - 19
 - Kelly Jones is visiting with the sophomore class during their English classes
 - Art Hagg is visiting with the junior class during their English classes
 - The theology teachers are visiting with the freshmen classes
 - Be intentional of what we sign up for next year
- * Lunch Seminars for Sophomores & Juniors – Registration Topics – Jan. 23 & 24 – Theatre
 - Talk to students about various classes and make recommendations for electives
 - New classes being highlighted
 - Tara Johanneson – updated and have new classes for computer offerings
 - Industrial Arts – Fiegen Construction & Home Builders Association helping with revamping these classes.
 - Ben Koch attempting to offer AP Music Theory Class

Registration Process and Timeline: Registration/Recruitment Season

- * 8th grade visit – Monday, January 29, 1:00 – 3:00 pm
- * Registration Portal opens Monday, Jan. 29 / Closes Monday, Feb. 5 (Send a click rain)
- * Open House/Activities Fair – Monday, Feb. 5
- * Incoming Freshmen Registration – Wed. Feb. 7 & Thurs. Feb. 8
- * Late Start Faculty Meeting – Registration Focus Feb. 21
- * Postcard Campaign for All Grades
- * Tomorrow Shadow Day at the JH – 15 coming over from JH 8th graders with their shadow partner – We will have lunch for them and several activities to include a survey and fun facts.
- * Registering for classes doesn't cover Enrollment which is covered in the TADs program

Enrollment Timeline

- * February 17 – Portal opens for returning families to register
- * February 26 – Portal opens for new families to register

Spring Conferences - February 15 – PK – 12th grades

- * Break room for faculty in the dance studio
- * Will have catering again for meals and desserts
- * Jackie will create click rain emails to parents asking for donations
- * Schedule for conferences is attached
- * We will continue with the popcorn for the conferences instead of cookies
- * Remind teachers that each appointment with parents only last 10 minutes, if a longer discussion is needed, then an additional appointment can be scheduled.

Winter Formal – Sunday, Feb. 18 7:30 -10:30 pm at The District

- * Theme to be announced next week – student council will roll out with a video
- * Tickets will go on sale on Feb. 1st in the main office, \$15 each
- * Guest passes will be allowed - this is the only dance that students are allowed to bring a guest
- * Officer Runyan will be in attendance as well as several teachers and administration

One to One Transition Update

- * \$40 fee covers case and insurance /Items covered on insurance is 100%
- * Students will have same chromebook each year – check out at beginning of year and check in at end of the year
- * How should we plan on handing them out?
 - Form will be turned in with cash or check payment only
 - Education for parents and students – so wanted to do this face to face
 - Possibly schedule a day for each class to come to pick theirs up and turn in form/payment
 - Visit more about this at Feb. meeting
- * Impero Computer Monitoring Software
 - Training starting tomorrow for a few teachers
 - The remaining teachers will be trained in March at in-service
 - Teachers will have ability to monitor, lock down or shut off the computers, and more

Other Topics for Discussion

- * Julie Benson Update
- * Jacki Wang will be working with Julie all 2nd semester
- * Upcoming Long Term Subs – We are looking for a German sub for Anika Rodig, last part of April through May / Lindsey Ussery & Cathy Britton will sub for Rachael Kramer
- * Super Bowl Monday – We will have school – not a day off
- * Hope Fund – for lunches – really helped

Upcoming Important Dates

- * Feb. 2 – All City Mass, 10 am @ Elmen Center
- * Feb. 15 – Parent –Teacher Conferences
- * Feb. 15 – Feb. 19 – No School President's Break
- * Feb. 18 – Winter Formal
- * Feb. 20 – Open Campus Begins for Seniors
- * Feb. 21 – Late Start Faculty Meeting

Next meeting: Thursday, February 1 @ 11:30

PARENT-TEACHER CONFERENCES

Thursday 2-15-18 (REC Center)

8:00-10:00	Conferences
10:00-10:25	1/2 faculty-conf. & (**1/2 faculty-break) (*Science, World Languages, Music, English, Art, Business Ed, Computer Science & Family & Consumer Science)
10:30-10:55	1/2 faculty-conf. & (**1/2 faculty-break) (*Theology, Math, PE, Social Science & Academic Services)
10:55-1:00	Conferences
1:00-2:00	Lunch break (No Conferences)
2:00-4:30	Conferences
4:30-4:55	1/2 faculty-conf. & (**1/2 faculty-break) (*Theology, Math, PE, Social Science, Academic Services)
5:00-5:25	1/2 faculty-conf. & (**1/2 faculty-break) (*Science, World Languages, Music, English, Art, Business Ed, Computer Science & Family & Consumer Science)
5:30-6:30	Conferences

Parents, we will rotate Faculty through short breaks (25 minutes) so please check the schedule of these rotations.

- Please respect the times that teachers are on breaks.
- Lunch Break = NO CONFERENCES
(All faculty will leave their tables.)

THANK YOU!